

서울대학교 수강신청 취소 매뉴얼

교무처 학사과

수강신청 취소 매뉴얼

(학생용)

2. 신청: 취소 사유 입력 > 저장 > 신청 (진행상태: 승인대기)

※ 저장만 한 경우, 진행상태:저장으로 표기되며 신청되지 않음

※ 신청 취소: 신청 후 담당 교원 승인 전까지 가능 (교원 승인 후 취소 불가)

학생서비스 > 수업/성적 > 수업 > 정규학기수강취소

정규학기수강취소

유의사항 도움말

학년도 2021

학기 1학기

검색

저장

신청

신청취소

신청학점		3		취소학점		0		취소후학점		3	
진행상태	신청일자	수강상태	교과목번호	강좌번호	교과목명	교과구분	학점	담당교수	취소사유	비고	
승인대기	2021-01-25	유효	044.002	001	현대정치의 이해	교양	3-3-0		다음기회에 듣겠습니다		

[건수:1건] 조회되었습니다

[전수:1건] 조회되었습니다

유의사항

- 수강신청취소가능기간
- 수강신청취소절차: [온라인취소신청] → [담당교원승인]
- 수강취소한 교과목은 성적표상에 'W'로 표기되며 평점 및 누적학점에는 반영되지 않습니다.
- 규정학기초과학생은 수강취소로 수강학점수가 0이 될 경우 제적처리됩니다.
- 진행상태가 "저장"인 경우는 "신청" 버튼을 눌러야만 수강취소 신청이 완료됩니다.

3-2. 담당 교원 반려: 수강취소 미승인(진행상태: 반려)

mysnu서울대학교 포털

서울대학교 학사정보시스템
Information Systems of SNU

나의정보

등록

수업/성적

장학

학적변동

졸업

교직/교육인증

대학생활

대외교류

증명/확인서

학생생활관

학술연구

웹메일

eTL

정보광장

스누인지원

포털 바로가기

로그아웃

ENGLISH

Site Map

학부생

메뉴검색

나의정보

등록

수업/성적

수업

- 나의수강내역
- 시간표조회/공유
- 휴보대강
- 정규학기수강취소
- 개설학기수강취소/환불
- 성적평가방법변경신청
- 수강지도내역확인
- 지도교수수강지도정책
- 수강정원외신청내역확인

성적

교과목

설문

장학

학적변동

학생서비스 > 수업/성적 > 수업 > 정규학기수강취소

정규학기수강취소

학년도2021학기1학기

검색

저장신청신청취소

신청학점	6	취소학점	0	취소후학점	6					
진행상태	신청일자	수강상태	교과목번호	강좌번호	교과목명	교과구분	학점	담당교수	취소사유	비고
반려		유효	044.023	002	북한학개론	교양	3-3-0		I'll take this course ne	수강취소할 수 없습니다.
		유효	212.202	001	거시경제이론	전필	3-3-0			

[전수:2건] 조회되었습니다

유의사항

1. 수강신청취소가능기간

2. 수강신청취소절차: [온라인취소신청] → [담당교원승인]

3. 수강취소한 교과목은 성적표상에 'W'로 표기되며 평점 및 누적학점에는 반영되지 않습니다.

4. 규정학기초과학생은 수강취소로 수강한점수가 0이 될 경우 제적처리됩니다.

5. 진행상태가 "저장"인 경우는 "신청" 버튼을 눌러야만 수강취소 신청이 완료됩니다.

Seoul National University Course Drop(Withdrawal) Manual

**Office of Academic Affairs,
Division of Educational Affairs**

Course Registration

Drop(Withdrawal)

Spring/Autumn semester

(For Students)

1. Access: mySNU > Student Service > Class > Course Drop(Regular Semester)

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My Info Tuition Class/Grade Scholarship Change Student Status Graduation Authentication Campus Life Int'l Exchange Get Certificates Student Residence Halls KOREAN Site Map

College Student

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My Info

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- Course Drop(Regular Semester)
- Course Drop (Summer/Winter Session)
- Change Letter Grade to S/U Grade
- Confirmation of academic advising
- Course Registration Advising Policy
- Quota Exceeding Course Registration Request List

Grades

Student Service > Class/Grade > Class > Course Drop(Regular Semester)

Course Drop(Regular Sem.)

Year 2021 Semester 1st Semester Search

Save Apply Cancel Application

Reg. Credits	3	Cancelled	0	Total Credits	3					
Current Status	Application Date	Crs. Reg. Status	Crs. No.	Lec. No.	Course Name	Course Type	Grades	Instructor	Cancellation Reason	Other remarks
Save		Valid	044.002	001	Introduction of Contemporary Political World	Subject for Liberal Education	3-3-0		ake course next time.	

[Number of cases:1Counts] Found

Note

1. Period for withdrawal from courses : 2021-01-25 ~ 2021-01-29
2. Process of withdrawal from courses : [Online applying] → [approval of the Professor]
3. A class you withdrawal is recorded on your report card and not added to GPA/Total credits.
4. In an extra semester, at least one course must be taken. Otherwise, you will be expelled.
5. If the current status is "Save", the application for cancellation of the course is completed only by clicking the "Apply" button.

2. Apply: Enter 'Cancellation Reason' > Save > Apply (Status: Waiting for approval)

- ▶ Cancel Application: valid only before instructor's approval
- ▶ If you only click 'Save' (Status: Save), your course drop request is not completed.

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- Course Registration Advising Policy
- Quota Exceeding Course Registration Request List

Grades

Student Service > Class/Grade > Class > Course Drop(Regular Semester)

Course Drop(Regular Sem.) Note Help

Year 2021 Semester 1st Semester Search

Save Apply Cancel Application

Reg. Credits	3	Cancelled	0	Total Credits	3					
Current Status	Application Date	Crs. Reg. Status	Crs. No.	Lec. No.	Course Name	Course Type	Grades	Instructor	Cancellation Reason	Other remarks
Waiting for approval	2021-01-25	Valid	044.002	001	Introduction of Contemporary Political World	Subject for Liberal Education	3-3-0		I will take course next	

[Number of cases:1 Counts] Found

Note

1. Period for withdrawal from courses
2. Process of withdrawal from courses : [Online applying] → [approval of the Professor]
3. A class you withdrawal is recorded on your report card and not added to GPA/Total credits.
4. In an extra semester, at least one course must be taken. Otherwise, you will be expelled.
5. If the current status is "Save", the application for cancellation of the course is completed only by clicking the "Apply" button.

3-1. Instructor's approval: Status 'Accepted' & Registration status becomes 'Invalid'

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Grades

Student Service > Class/Grade > Class > Course Drop(Regular Semester)

Course Drop(Regular Sem.)

Note Help

Year 2021

Semester 1st Semester

Search

Save

Apply

Cancel Application

Reg. Credits	3	Cancelled	3	Total Credits	0					
Current Status	Application Date	Crs. Reg. Status	Crs. No.	Lec. No.	Course Name	Course Type	Grades	Instructor	Cancellation Reason	Other remarks
Accepted	2021-01-25	Invalid	044.002	001	Introduction of Contemporary Political World	Subject for Liberal Education	3-3-0		I wil take course next	

[Number of cases:1Counts] Found

Note

1. Period for withdrawal from courses : -----

2. Process of withdrawal from courses : [Online applying] → [approval of the Professor]

3. A class you withdrawal is recorded on your report card and not added to GPA/Total credits.

4. In an extra semester, at least one course must be taken. Otherwise, you will be expelled.

5. If the current status is "Save", the application for cancellation of the course is completed only by clicking the "Apply" button.

3-2. Instructor's rejection: Status 'Returned' & Registration status will be 'valid'

College Student

Search Menu

My Info

Tuition

Class/Grade

Class

- My Courses
- My Timetable
- Check Cancelled/Make-up/Substituted Class
- Course Drop(Regular Semester)
- Course Drop (Summer/Winter Session)
- Change Letter Grade to S/U Grade
- Confirmation of academic advising
- Course Registration Advising Policy
- Quota Exceeding Course Registration Request List

Grades

Courses

Student Service > Class/Grade > Class > Course Drop(Regular Semester)

Course Drop(Regular Sem.)

Year 2021 Semester 1st Semester Search

Save Apply Cancel Application

Reg. Credits	6	Cancelled	0	Total Credits	6					
Current Status	Application Date	Crs. Reg. Status	Crs. No.	Lec. No.	Course Name	Course Type	Grades	Instructor	Cancellation Reason	Other remarks
Returned		Valid	044.023	002	North Korean Studies	Subject for Liberal Education	3-3-0		I'll take this course ne	수강취소할 수 없습니다.
		Valid	212.202	001	Macroeconomics	Requisite Subject for Major	3-3-0			

[Number of cases:2]Counts Found

Note

1. Period for withdrawal from courses :

2. Process of withdrawal from courses : [Online applying] → [approval of the Professor]

3. A class you withdrawal is recorded on your report card and not added to GPA/Total credits.

4. In an extra semester, at least one course must be taken. Otherwise, you will be expelled.

5. If the current status is "Save", the application for cancellation of the course is completed only by clicking the "Apply" button.